

FLIGHT ATTENDANT STATEMENT OF EXPENSES AND TRAVEL LOG

Please keep an accurate trip log for layover days, and retain receipts for all other expenses.

Description	Amount
Uniforms (Skirt, dress, pants, jacket, vest, winter coat, serving garment, hat)	
Uniform Alterations	
Uniform Sweaters	
Uniform Shoes & Boots	
Uniform Shoe & Boot Repairs	
Uniform Socks	
Uniform Shoe Shine	
Uniform Cleaning (Washing, drying, and/or dry-cleaning)	
Support Pantyhose	
Company Issued Maternity Dress	
Company Issued Uniform Purse	
Company Mandated Wool Scarf & Gloves	
Company Mandated Hair Expenses	
Company Mandated Makeup (Makeup expenses are for on-duty days only)	
Dual Time Zone Watch	
Battery for Watch	
Company Mandated Flashlight & Batteries	
Company Mandated Tote/ Flight Bag/ Luggage w/ Rec. Handle	
Company Manual Replacement	
Company Mandated Training-Related Expenses	
Company Mandated Galley Gloves	
Moisturizer Goods	
Accessories (Nail polish, remover, combs, brushes, etc.)	
Log Book/ Business Day Planner for Travel Expenses	
Crew Tags, Name Tags & Wings	
Corkscrew	
Port-O-Lock/ Smoke Detector for Hotel Rooms	
Portable Alarm Clock	
Portable Hair Dryer/ Curling Iron, Clothes Iron	
Voltage Converter, Currency Converter	
Airplane Cockpit & Jet Bridge Keys	
Second Telephone Line, Call Waiting & Business Calls	
Telephone Answering Machine/ Service	
Telephone Beeper Service While on Reserve	
Cellular Phone Charges While on Reserve	
Internet	
Bid Service & Bid Training Fees	
Reserve Emergency Cab Fares	
Passport & Photos	
Union Dues from Paycheck or Paid Directly	
Travel Expenses to Union Meetings	
Travel Expenses to Company Mandated Meetings	
Tips for Limo Driver & Concierge on Layovers	
Airline Related Computer Hardware & Software Costs (50% allowable)	
Foreign Languages Educational Courses	
Professional Travel Publications, Books, Foreign Language Tapes	
Misc. Liquor Shortages, Airport Parking Pass, Etc. (Please be specific)	
Other:	
Other:	
Total	